



2020-2021 Hybrid Learning Notice

In accordance with the *Municipal Freedom of Information and Protection of Privacy Act (MFIPPA)*, we are providing you with this notice that we will be collecting, using, disclosing and retaining students' personal information, including their images, to the extent necessary to effectively deliver educational services in this hybrid format. The York Catholic District School Board (YCDSB) will deliver an effective and appropriate education program using a hybrid learning model this year. This involves using Ministry of Education and Board approved programs that allow for synchronous and asynchronous learning.

Remote Learning will include a hybrid classroom during synchronous learning time. Synchronous learning will be delivered through Google Meet, and the G-Suite for Education platform from Google. A laptop or desktop, may be set up in the front of the classroom, oriented towards the whiteboard and Teacher and logged into the Google Meet. This will allow the remote learner to participate as if they were in the classroom. A Google Meet is only available to students in the class. Students are only allowed to enter a Google Meet when:

- Using their YCDSB Google Account; and
- Invited to the Google Meet through the VLE or Google Classroom by the Teacher.

In a hybrid classroom, remote learners may be able to view and participate with their in-school classmates using Google Meet. Those supporting the learner at home may be able to view in-school classmates while using Google Meet. The intent is to provide students with synchronous instruction of their classes by their teacher as in a traditional in-class format. In the Google Meet environment, students are able to:

- Ask questions to the teacher;
- Work on group activities;
- Work on individual activities;
- Interact with the classroom staff and students; and
- Receive personalized support, where required.

While students and staff both participate in these activities, only teachers have the ability using Google Meet to:

- Create, start and end a virtual classroom;
- Invite, allow entry and remove participants;
- Record meetings; and
- Mute participants.

In addition all staff at the York Catholic District School Board are required to abide by all Board policies, including: [Policy 408 - Employee Acceptable Use of Information Technology](#), and [Policy 112 - Privacy and Protection of Personal Information](#).

Students are NOT permitted to take photographs, videos, or any recordings of the Google Meet virtual classroom. In addition, students are to abide by [Policy 311, Digital Discipleship \(Student Use of Technology\)](#). Any breach of this Policy will be treated as a disciplinary infraction.

In addition, we are asking that parent(s)/legal guardians do not take photographs, videos, or any recordings of the Google Meet Virtual classroom. In Matthew 7:12 it says that, "so in everything, do to others what you would have them do to you;" respect the privacy of others children in ways that you would want your child(s) privacy protected and respected.

If you have any questions or concerns about how your child(ren) personal information will be used/disclosed please contact your school administrator.